**RSB Fund – Pro Forma**

**Instructions For Use**

Please complete the sections below, giving as much detail as possible but not taking up more than two pages. Additional information such as flyers, background material, etc can be attached with the submission.

Completed forms should be emailed to the RSB Chair or Finance Working Group Lead. Regional Chairs are reminded to review the RSB Fund Criteria before making an application.

**Information Required**

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| --- | --- |
| Region: |  |
| Title of Event: |  |
| Amount Requested from RSB Fund: |  |
| Amount Region will Contribute from its Budget: |  |
| Current Regional Bank Balance: |  |

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| --- |
| Details of Planned Event (who, why, what, where, when and how): |
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| --- |
| Reason why Regional Budget Can’t Cover the Full Event Costs: |
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| --- |
| Perceived Benefits to Members, Wider Community and Other Regions: |
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| --- |
| Any Other Details: |
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